

Holy Trinity Church Headington Quarry

Minutes of the Annual Parochial Church Meeting, held on Wednesday 10 April 2019 in Holy Trinity Church Headington Quarry

Present: Rev. Canon Dr Peter Groves, Assistant Archdeacon of Oxford (Chair), Peter Garside and David Smith (Churchwardens for the year 2019–20), together with an estimated 50 parishioners.

Apologies for absence: These were taken at the preceding meeting for the election of churchwardens.

Minutes: The Minutes of the previous meeting, held on Wednesday 11th April 2018, having been circulated, were approved unanimously.

Elections/Appointments

PCC: (1) The following, being the only nominees as members of the PCC, were duly elected:
Monika Blackwell, proposed by Rachel Walding, seconded by Judith Tarrant
Helen Day, proposed by Roy Kerry, seconded by Bernie Farrar
Jan McLeod, proposed by Diana Harrison, seconded by Nicholas Rollin
Nicholas Rollin, proposed by Diana Harrison, seconded by Anne Tarassenko
Sue Saville, proposed by Alan Day, seconded by Rachel Walding
Derek Taylor, proposed by Penelope Slocock, seconded by Joan Walding
Michael Wooldridge, proposed by Dominic Vickers, seconded by Derek Taylor.

Welcome team: (2) The Secretary read out the list of names of members of the Welcome team: they were unanimously approved.

Financial Statement

Annual financial statement: (3.1) Andrew Collieran presented the annual accounts for 2018. He reported that income was lower in 2018 than in the previous year, but so was expenditure. The *status quo* prevailed, except for the money that has been spent on the building project (*i.e.* our Fundraising Feasibility Study, and all the costs associated with obtaining the Faculty).

(3.2) Andrew told the meeting about the new Parish Giving Scheme and recommended that Holy Trinity should sign up to it. Under the scheme, donors have more control over their giving, and can link their donations to inflation. In addition, there is rather less work for the Treasurer, and a more predictable cash flow because Gift Aid payments are made monthly.

(3.3) Andrew called the attention of the meeting to the amount that Holy Trinity is spending on paper and suggested that we try to limit this in the interests of the environment.

(3.4) A question was asked about why figures for the C.S. Lewis Festival in 2013 still appear in the accounts. Andrew explained that there are several matters that need to be tidied

up by the professional accountant whom we are proposing to employ to do the bookkeeping from now onwards.

(3.5) There being no further questions, Andrew proposed that the accounts be adopted. Janet Masters seconded, and the proposal was unanimously accepted.

Independent Examiner: (4) Andrew explained that the PCC proposes to employ Sally Thompson of SPX to perform our bookkeeping and accounting now that he is resigning as Treasurer. This means that she will no longer be able to function as our Independent Examiner. He therefore proposed that the PCC should appoint a new Independent Examiner; the proposal was seconded by Peter Garside and unanimously accepted.

Receiving Reports

Electoral Roll: (5) Joan Jones has taken on the role of Electoral Roll Officer and has prepared the completely new Electoral Roll for 2019. The new roll comprises 155 names, including 30 new ones. The fall in numbers from the last roll does not therefore indicate a decline; rather, it is more likely to reflect the great mobility of population within this parish. Two-thirds of people on the roll live within the parish boundary, and one-third further away; this is about the same proportion as on the previous roll. Gender information is no longer recorded.

Wardens' Report: (6.1) Janet began her report by speaking about the many and varied tasks of the wardens during a Vacancy. As well as looking after the fabric of the church and chairing numerous meetings, they have been liaising with the Diocese throughout the Vacancy and both wardens were involved in drawing up the Parish Profile and in the selection of our new incumbent.

(6.2) Janet said that all the work that the wardens have done is dwarfed by the extent of parish activities during the year, as witnessed in the Reports of Church Activities booklet.

(6.3) She thanked Rob Gilbert and Joan Walding particularly for all that they have done during the year; and she expressed her gratitude to the retired clergy and chaplains, whose hard work has meant that the services at Holy Trinity have continued seamlessly throughout the Vacancy.

(6.4) She expressed how much we are all looking forward to our new vicar's arrival. The refurbishment of the Vicarage has been continuing for some time now, and the planning for Laura's service of Induction is well under way.

(6.5) Janet reported that a Fundraising Group is hard at work planning our fundraising for the buildings project.

(6.6) She stressed that our children's and youth work is continuing after the departure of Chris Matthewman, staffed by a fantastic team of volunteers. The decision as to whether to replace Chris will not be taken until our new Vicar, Rev. Laura Biron-Scott, is in place.

Closing: (7) The Chair commented on how well Holy Trinity has managed during the Vacancy; he also congratulated us on Laura's appointment.

Date of next meeting: To be advised at a later date.

There being no further business, the Chair led prayers, and declared the meeting closed at 8.05pm.

Signed

Date