

**The Martha Louise Jackson Bequest**  
**Charity number 1017126**  
**Trustees' Annual Report**  
**for the period 1st January to 31st December 2021**

**Set out in accordance with the Charity Commission template SORP FRS 102**

### **Objectives and activities**

According to the trust scheme, the income of the charity, after necessary expenses have been paid, is to be applied in the following ways and in the following order of priority:

1) Relief in need in relieving either generally or individually persons resident in Headington Quarry and the neighbourhood thereof who are in conditions of need, hardship or distress, by making grants of money or providing or paying for items, services or facilities calculated to reduce the need, hardship or distress of such persons. The trustees may pay for such items, services or facilities by way of donations or subscriptions to institutions or organisations which provide or which undertake in return to provide such items, services or facilities for such persons.

2) For such charitable purposes for the benefit of the inhabitants of Headington Quarry and the neighbourhood thereof as the trustees from time to time think fit.

Main activities in relation to these objects

Having regard to the guidance offered by the Charity Commission on public benefit, the trustees make grants to organisations which help those in need, hardship or distress provided the organisation can show that it helps people living within the parish of Holy Trinity (Headington Quarry, Wood Farm, Risinghurst and the area around the Churchill Hospital).

The trustees help individuals from this area who are recommended to them as being in particular need. They maintain the Coach House as a community facility which benefits the area.

Grant making policy

In accordance with the trust scheme, grants are one-off and the trustees do not commit themselves to repeat such a grant, at any rate not for two or three years.

In the case of individuals, the trustees usually buy them a specific item (eg bed, carpet, fridge); they do not usually give money or pay bills.

The Bequest usually gives away between about £2000 and £4000 per annum, depending on its financial position and applications.

### **Achievements and performance**

During 2021 donations were made to the following organizations:

My Life My Choice, a self-advocacy organisation for adults with learning disabilities, which provided support to 33 individuals resident in our area during 2021.

Parasol Project, which supports young disabled people to be fully included in society, which was helping 14 young people from our area with their 'Staying Connected' programme during Covid.

Home-Start which supports vulnerable young families including families in our area.

Maggie's Oxford which is situated at the Churchill Hospital in our area. It supports those with cancer and their relatives and is open to all with no need for a referral.

Barton Community Larder which is the nearest food bank and support centre for people in our area.

Wood Farm Parent and Toddler group to enable them to keep running and to have a Christmas party

Two individuals were also helped.

2021 began with Lockdown 3 for Covid-19 but once meeting was allowed in April, regular groups started using the Coach House again. Some groups began then, some in the summer term and some in September. Most of the pre-Covid users have returned. By the end of the year there were 14 regular bookings and individuals were using the Coach House too.

During 2021 some work has been done on the tree behind the Coach House, the lights at the front under the canopy have been replaced, a booster has made wifi accessible and maintenance work has been carried out on the outside steps to the office.

### **Financial review**

The Bequest's reserves are held in a CBF Church of England Deposit Fund with the CCLA and it has a current account with Barclay's Bank. The Bequest holds reserves in order to continue its charitable work if the Coach House were to make a loss or need extensive work.

The charity's source of income is the surplus from the letting of the Coach House after necessary maintenance and expenses have been paid. There is also a little interest from the deposit account. The Coach House was closed at the beginning of 2021 and users came back gradually so while fees from lettings were up on 2020, they were only half of those received in 2019 pre-Covid. However, the Coach House received a total of £8573 in grants from Oxford City Council consisting of two Local Restrictions grants for having to close the hall in January, February and March and a Business Lock-down payment supporting local businesses. This has offset the shortfall from the Coach House and as a result the ML Jackson Bequest ended the year in as strong a financial position as it began.

In 2021 £9 was received in interest and the Coach House contributed £4867 to the ML Jackson Bequest. The Bequest gave away a total of £3643.

### **Structure, governance and management**

The ML Jackson Bequest is a Trust constituted by a Scheme sealed 14th November 1991 by the Charity Commissioners of England and Wales.

According to the Scheme, the managing trustees shall consist of three ex-officio managing trustees, namely the incumbent and church wardens of Holy Trinity church, Headington Quarry, and one co-opted managing trustee who serves a five year term, renewable.

The ML Jackson Bequest maintains the Coach House, Quarry Road, as a community facility. The Management Committee of the Coach House comprises the Vicar (chairman) and churchwardens of Holy Trinity and Elizabeth Knight (treasurer), Charles Redwood (booking secretary) and Kevin Masters (maintenance secretary) who are usually all present at Trustees' meetings.

The community audit proposed in 2020 was paused in 2021. At the Trustees' meeting in October, a motion was passed to disband the Coach House Management Committee at the end of 2021 preparatory to an overhaul of the governance structure.

### **Reference and administration details**

Charity name: The Martha Louise Jackson Bequest

Registered charity number: 1017126

Address for correspondence: 12 Bankside, Headington, Oxford, OX3 8LT

### **Charity Trustees who manage the charity**

Trustee name	Office (if any)	Dates acted if not for whole year
Revd Dr Laura Biron	Chair	
Mr David Smith		
Mrs Margaret Taylor		From 26 <sup>th</sup> May 2021
Mrs Elizabeth Knight	Correspondent & Treasurer	

**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature

Date

Full name

Position