

Holy Trinity Headington Quarry

Working at Height* Policy

No untrained individuals will work at height and where possible all working at height should be avoided.

If working at height is required, then only professional contractors should be employed and the work planned in advance. The contractor should ensure scaffolding is used where needed and if a ladder has to be used, the ladder should be checked for safety before and after use by the contractor.

At HTHQ, the only areas where working at height would be deemed necessary would be electrical work e.g. changing light bulbs, which would be done by an approved electrical contractor or building work which would be done by contracted approved builders.

HTHQ already does have a ladder locked to the North church wall but it is not recommended to use this as contractors should have their own equipment.

Document History

This policy is to be reviewed annually

Version	Version date	Author/person responsible	Date reviewed by PCC	Summary of changes made
1		Dave Smith and Margaret Taylor (wardens)	16.11.21	
			6.7.22	
2		Margaret Taylor and Janet Masters (wardens)	12.7.23	Definition of 'height'
		Margaret Taylor and Linda Davies (wardens)	10.7.24	
		Margaret Taylor and Linda Davies (wardens)	9.7.25	
		Pete Jordan and Philippa Logan (wardens)	8.7.26	

**Height in this context means any situation where a step ladder or ladder is needed in order to carry out a task.*