

**The Martha Louise Jackson Bequest
Trustees' Annual Report
for the period 1st January to 31st December 2019**

Section A Reference and administration details

Charity name: The Martha Louise Jackson Bequest

Registered charity number: 1017126

Address for correspondence: 12 Bankside, Headington, Oxford, OX3 8LT

Charity Trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year
Revd Dr Laura Biron	Chair	18th June to 31st Dec
Mrs Janet Masters		1st Jan to 13th May
Dr Peter Garside		
Mr David Smith		14th May to 31st Dec
Mrs Elizabeth Knight	Treasurer	

Section B Structure, governance and management

The ML Jackson Bequest is constituted as a Trust set by trust deed sealed 14th November 1991 by the Charity Commissioners of England and Wales.

According to the trust deed the managing trustees shall consist of three ex-officio managing trustees, namely the incumbent and church wardens of Holy Trinity church, Headington Quarry, and one co-opted managing trustee.

The ML Jackson Bequest maintains the Coach House, Quarry Road, as a community facility. The management committee of the Coach House comprises the Vicar (chairman) and churchwardens of Holy Trinity and Elizabeth Knight (treasurer), Charles Redwood (booking secretary) and Kevin Masters (maintenance secretary) who are usually all present at Trustees' meetings. Since Mrs Knight and Messrs Redwood and Masters are not on the PCC, they can provide a more detached view if ever there is felt to be a conflict of interest between the Vicar and church wardens' roles as Trustees and their roles as members of the PCC.

Section C Objectives and activities

Objects of the charity as set out in the trust deed

According to the trust deed the income of the charity, after necessary expenses have been paid, is to be applied in the following ways and in the following order of priority:

- 1) Relief in need in relieving either generally or individually persons resident in Headington Quarry and the neighbourhood thereof who are in conditions of need, hardship or distress, by making grants of money or providing or paying for items, services or facilities calculated to reduce the need, hardship or distress of such persons. The trustees may pay for such items, services or facilities by way of donations or subscriptions to institutions or organisations which provide or which undertake in return to provide such items, services or facilities for such persons.
- 2) For such charitable purposes for the benefit of the inhabitants of Headington Quarry and the neighbourhood thereof as the trustees from time to time think fit.

Main activities in relation to these objects

Having regard to the guidance offered by the Charity Commission on public benefit, the trustees make grants to organisations which help those in need, hardship or distress provided

the organisation can show that it helps people living within the parish of Holy Trinity (Headington Quarry, Wood Farm, Risinghurst and the area around the Churchill Hospital). The trustees help individuals from this area who are recommended to them as being in particular need.

They maintain the Coach House as a community facility which benefits the area.

Grant making policy

In accordance with the trust deed, grants are one-off and the trustees do not commit themselves to repeat such a grant, at any rate not for two or three years.

In the case of individuals, the trustees usually buy them a specific item (eg bed, carpet, fridge); they do not usually give money or pay bills.

The Bequest usually gives away between about £2000 and £4000 per annum, depending on its financial position and applications.

Section D Achievements and performance

During 2019 donations were made to the following organizations:

Maggie's Centre which offers support for those suffering from cancer and their families.

The Thursday Lunch Club run by Corpus Christi and Holy Trinity to pay for taxis to bring disabled people there.

Full Circle which brings together older people and children in lunch time groups in local schools.

Wood Farm Parent and Toddler group for their Christmas party.

Two individuals were also helped.

The Coach House continues to be well used. Nineteen different groups and individuals have used it on a regular basis in 2019 as well as many one-off bookings. New folding tables have been bought for the hall which take up less room than the old stacking ones and are much lighter. Dimmable lights have been fitted in the Jackson Room and new security lights and CCTV notices have been put up outside. Andrew Bowbrick took on the job of Caretaker at the beginning of March after Chris Matthewman moved to Northampton.

Section E Financial review

The Bequest's reserves are held in a CBF Church of England Deposit Fund with the CCLA and it has a current account with Barclay's Bank.

The charity's source of income is the surplus from the letting of the Coach House after necessary maintenance and expenses have been paid and there is also a little interest from the deposit fund.

In 2019 the Coach House contributed £4903 to the ML Jackson Bequest and the Bequest gave away a total of £2090.

Section F Additional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature

Date

Full name

Position